Österreichische **Gesundheitskasse**

FTAPI SECUTRANS
GUEST ACCOUNT GUIDE

FTAPI SECUTRANS GUEST - INFORMATION

GUIDE

1 Receive deliveries easily and securely

You have received a secure message with the highest security level from the Austrian Health Insurance Fund (ÖGK).

This guide describes how you can access your end-to-end encrypted messages with the help of two-factor authentication.

2 Importance and security level

The attachment (and the text of the message) is end-to-end encrypted. To decrypt it, you need an FTAPI guest account.

The SecuPassKey will enable you to decrypt the messages you receive and encrypt the data you send.

3 Download attachments

To decrypt the attachment and the text of the message, you need an FTAPI Secutrans account (your front door key – authentication) and a SecuPassKey (your safe key).

You will receive the delivery in your usual email programme. Click on the "Download" button at the top of the delivery. Log in to the web interface with your login details to download the attachment.
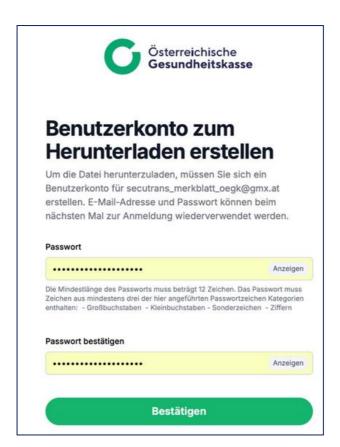
If you do not yet have an FTAPI Secutrans account, please register for a free FTAPI guest account as follows:

STEP-BY-STEP INSTRUCTIONS

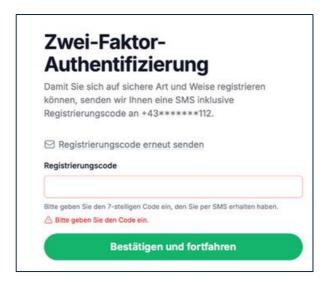**1** Enter and confirm your **email address**.

2 Set a **password**. If you **forget your password**, you can reset it at any time at https://databox.gesundheitskasse.at. by clicking on "Forgotten your password?".

STEP-BY-STEP INSTRUCTIONS

3 The next step is to enter the **code** sent by text to the telephone number that you have previously given to ÖGK for "identification" purposes.

4 Click on '**confirm and continue**' to complete the registration.

You will receive a notification about the successful registration by email.

In the future, you will be able to use these login details to log in at https://databox.gesundheitskasse.at and access messages that you have received or send new messages to ÖGK securely.

Before you can access your encrypted messages, you must set the SecuPassKey (your safe key) once, which is required for the decryption. You only need to do this once.

! **Don't forget the SecuPassKey!**
If you forget your SecuPassKey, you will no longer be able to decrypt and read deliveries (received messages) If this happens, please get in touch with your ÖGK contact.

STEP-BY-STEP INSTRUCTIONS

5 After this step, the delivery must finally be **released** by your **ÖGK contact**. This only has to be done once.

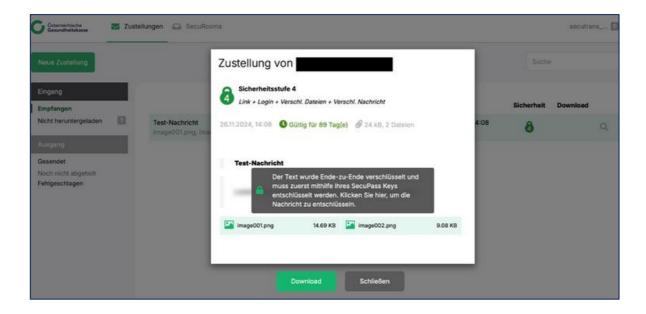**6** As soon as your ÖGK contact has released the delivery, you will receive a **notification by email.**

STEP-BY-STEP INSTRUCTIONS

7 In the notification email, click on '**Start download**' to access and decrypt the delivery that you have received.

The received data can be downloaded.